



CENTRAL KITSAP **FIRE & RESCUE**

AGENDA **Board of Commissioners Regular Meeting** **March 14th, 2022 – 4:00 PM – Electronic Meeting**

Electronic Meeting Instructions for the Public

This Board meeting will be held electronically using Microsoft Teams.

Please visit our webpage for meeting access information:

www.ckfr.org

All matters listed in the Consent Agenda have been distributed to each member of the Board of Commissioners for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. ADMINISTRATIVE ITEMS

- A. Call to Order/Establish Quorum/Pledge of Allegiance
- B. Additions or Deletions to the Agenda:
- C. Announcements:
 - a. The deadline for applications for the Board of Commissioner vacancy is 3-18-22. Information is on our webpage.
 - b. The CKFR Board of Commissioners will hold a special Board meeting on March 21st at 4pm to review applications for the Commissioner Vacancy.
 - c. There will be a Citizens Advisory Committee meeting on 3-16-22, 6pm at Station 41. A quorum of BOC will be in attendance but no discussion or actions will be taken.
 - d. There will be an Electronic Town hall meeting for the Lake Symington community regarding the Fire Station 57 build on 3-15-22 at 6pm.

2. PUBLIC COMMENT RELATED TO CKFR

See Electronic Meeting Instructions for the Public. *The Board of Commissioners welcomes public comment during regular meetings. Persons may speak for up to three (3) minutes by first stating their name and address.*

3. CONSENT ITEMS

- A. Minutes of BOC Meeting: 2/14/2022, 2/28/2022 and 3/7/2022 (Special Mtg.)
- B. Current Vouchers: Check No.36403 - 36461 and EFTs
- C. Calendar of Events for Fire Services

4. DISCUSSION / ACTION ITEMS

- A. RES 22-07: Hiring Authorization for 19 Firefighters – Chief Oliver
 - ✓ ***Action Requested to Approve***
- B. Commissioner Reports
- C. Chief's Report
 - Commissioner Vacancy Update – HR Director Tobin
 - New Hires Update – DC Sorenson
 - Capital Facilities Projects Update – AC Tague
 - Legislation SB5565 – Finance Director Maule
- D. CKFR FF Association Report
- E. Local 2819 Report

5. CORRESPONDENCE

6. ADJOURN



CENTRAL KITSAP FIRE & RESCUE

February 14, 2022

A Regular Meeting of the Board of Commissioners of Central Kitsap Fire and Rescue (CKFR) was called to order by Vice Chairman Muhleman at 4:00 PM, held electronically on Microsoft Teams, with Vice Chairman leading the Pledge of Allegiance.

1. ADMINISTRATIVE ITEMS

A. Call to Order/Establish Quorum/Pledge of Allegiance

Vice Chairman verified a quorum was present on the video call. Chairman West has an excused absence.

B. Additions or Deletions to the Agenda

- None.

C. Announcements

- Vice Chairman provided an update on Chairman West.
- The Station 52 Groundbreaking Ceremony will be held on February 16th at 10:00 AM at the new Olympic View site. The organization is invited to attend in person. A quorum of the Board will be attending, however, this is not a meeting of the Board and no action will be taken.
- Please save the date for Division Chief Brian Danskin's retirement event on February 24th at 4:00 PM at Station 51.

2. PUBLIC COMMENT RELATED TO CKFR

None.

3. CONSENT ITEMS

A. Minutes of BOC Meeting: 01/10/2022 and 01/24/2022

B. Special Voucher: Check No. 36296 (Building permit fees)

A special voucher, dated February 2, 2022, in the total amount of \$14,358.50 was presented in accordance with RCW 52.16.050.

C. Vouchers: Check No. 36297 – 36362

Current vouchers, dated February 14, 2022, in the total amount of \$416,068.81 were presented in accordance with RCW 52.16.050.

D. Calendar of Events for Fire Services

E. Surplus List

MOTION by Commissioner Erickson to accept the consent items, as presented.
SECOND by Commissioner Andrews. Discussion on drug screenings for CDL drivers. Motion **PASSED** unanimously by all Commissioners present and voting.

4. DISCUSSION / ACTION ITEMS

A. Olympic View Community Station (#52) Construction Contract – Chief Oliver

A recommendation to award the construction contract for Station 52 to the lowest bidder, Berschauer Group Inc. with a base bid of \$6.4 million. The district went out to bid in January, receiving a total of 7 bids on January 24th (bid opening day). Barker Creek Consulting has reviewed references of Berschauer Group.

***MOTION** by Commissioner Muhleman to award the Station 52 Construction Contract to the lowest bidder, Berschauer Group at \$6.4M. **SECOND** by Commissioner Earle. Motion **PASSED** unanimously by all Commissioners present and voting.*

B. Resolution 22-03: Commit \$300,000 in General Fund Balance for the Future Purchase of Bunker Gear – Finance Director Maule

The resolution has been updated to better state the funding sources used in prior years for bunker gear.

***MOTION** by Commissioner Earle to approve Resolution 22-03: Commit \$300,000 in General Fund Balance for the Future Purchase of Bunker Gear. **SECOND** by Commissioner Erickson. Motion **PASSED** unanimously by all Commissioners present and voting.*

C. Resolution 22-04: Commit \$479,590 in General Fund Balance for the Future Purchase of Cardiac Monitors/Defibrillators – Finance Director Maule

There have been no changes from the draft presented at the last meeting. The purchase is expected to be made in the next three years.

***MOTION** by Commissioner Erickson to approve Resolution 22-04: Commit \$479,590 in General Fund Balance for the Future Purchase of Cardiac Monitors/Defibrillators. **SECOND** by Commissioner Earle. Motion **PASSED** unanimously by all Commissioners present and voting.*

D. Resolution 22-05: Authorizing the Purchase and Installation of a Heavy Duty Apparatus Lift and Removal of Existing Lift Using NASPO Contract #05316, Estimated at \$324,000 – Finance Director Maule

The Fleet Division is requesting a replacement of the 20-year lift. The vendor is no longer in business, making parts difficult to purchase. The piggyback contract has been reviewed by Legal. Discussion ensued on the timeline of the improvements. AC O'Rourke is coordinating two major purchases for the Shop, including the new lift and fall protection.

***MOTION** by Commissioner Earle to approve Resolution 22-05: Authorizing the Purchase and Installation of a Heavy Duty Apparatus Lift and Removal of Existing Lift Using NASPO Contract #05316, Estimated at \$324,000. **SECOND** by Commissioner Erickson. Motion **PASSED** unanimously by all Commissioners present and voting.*

E. Commissioner Reports

- **Commissioner Erickson:** No report.
- **Commissioner Earle:** Updates from the February 2nd Kitsap Risk Management Group meeting, including the Enduris report, upcoming trainings, 2022 goals, ILA update, and major liability issues (driving, civil). The Health and Safety Committee did not meet.
- **Commissioner Andrews:** Attended the Station 52 bid opening day on January 24th. Received the notice from staff regarding the Citizens Advisory Committee and strategic planning meetings coming up.
- **Commissioner Muhleman:** Reminders about tax season, and the PDC filing coming up.
- **Commissioner West:** Excused absence.

F. Chief's Report

- **Legislative Update – Finance Director Maule:** Senate Bill 5565 passed the Senate. The House will hold a hearing in the Local Government Committee on February 16th at 10:00 AM, during our groundbreaking for Station 52. Director Maule provided additional deadlines as the bill moves through the legislature. CKFR has reached out to other local fire districts to testify in the hearing.
- **Standards of Cover – Assistant Chief Christian:** AC Christian provided overview of on the district's emergency response service level objectives. Staff are in the process of updating CKFR's standards of cover document, last updated in 2015. The draft document is expected to go to the Board by the end of February. Discussion ensued on the standards set by NFPA.
- **Strategic Plan – Assistant Chief Christian:** AC Christian provided an update on the strategic planning process that has begun. The strategic planning committee will meet on April 18th. Prior to the first meeting, Staff will be conducting a community survey, will host the Citizens Advisory Committee, and conduct an internal SWOT/survey.
- **COVID-19 Update – Deputy Chief Sorenson:** DC Sorenson provided an update on the district's COVID-19 protocol for personnel and impacts on staffing.
- **Station 45 Update – Assistant Chief Tague:** AC Tague provided an update on the design and permitting progress with Station 45. The Architects and consultants are nearing 95% completion on the construction documents. We anticipate requesting Board approval in March to go out to bid. Construction is estimated from May 2022-May 2023. Discussion ensued on the Station 45 staffing plan during construction.

- **Security Update – IT Manager Morley:** Bob presented an informative slide deck on the Verkada security camera system that the district will be installing at each of its facilities. The cost for the Administration Building cameras will be shared with Silverdale Water District.

G. CKFR FF Association Report

No report.

H. Local 2819 Report

No report.

5. CORRESPONDENCE

None.

ATTENDANCE:

Commissioner Bob Muhleman	Captain Kara Putnam
Commissioner Ken Erickson	LT Terry Fassett
Commissioner Nate Andrews	PIO Ileana LiMarzi
Commissioner Guy Earle	MO Alex McCracken
Attorney Ken Bagwell	Exec. Assistant Serena Prince (minutes)
Fire Chief John Oliver	VOL Captain Val Quill
Deputy Chief Jeff Sorenson	VOL Captain Dave Brisbon
Assistant Chief Jay Christian	
Assistant Chief Rick O'Rourke	
Assistant Chief Mike Tague	
Finance Director Tim Maule	
HR Director Misty Tobin	
IT Manager Bob Morley	

OTHER ATTENDEES:

Dave Fergus

Next Regular Meeting to be held on Monday, February 28, 2022, 4:00 PM, held electronically on Microsoft Teams.

ADJOURNED AT 5:32 PM.

Attested to:

**By Kenneth Bagwell,
District Secretary**

Chairman



February 28, 2022

A Regular Meeting of the Board of Commissioners of Central Kitsap Fire and Rescue (CKFR) was called to order by Vice Chairman Muhleman at 4:00 PM, held electronically on Microsoft Teams, with Vice Chairman leading the Pledge of Allegiance.

1. ADMINISTRATIVE ITEMS

A. Call to Order/Establish Quorum/Pledge of Allegiance

Vice Chairman verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

- None.

C. Announcements

- A moment of silence was held for our late Board Chairman Dick West.
- A memorial service for Dick West will be held on April 2nd at the Crossroads Neighborhood Church at 1:00 PM.

2. CONSENT ITEMS

A. Vouchers: Check No. 36363 – 36402

Current vouchers, dated February 28, 2022, in the total amount of \$87,595.15 were presented in accordance with RCW 52.16.050.

B. February Payroll: Check No. 102240 – 102248 and EFTs

February payroll was presented in the amount of \$1,553,802.02.

MOTION by Commissioner Earle to accept the consent items, as presented.
SECOND by Commissioner Andrews. Discussion on drug screenings for CDL drivers. Motion **PASSED** unanimously by all Commissioners present and voting.

3. DISCUSSION / ACTION ITEMS

A. 2022 BOC Chair & Vice Chair Election – Vice Chair Muhleman

Commissioner Erickson nominated Commissioner Muhleman as the 2022 Board Chairman. There were no other nominations and all Commissioners voted in favor.

Commissioner Andrews nominated Commissioner Earle for the Central Kitsap Fire and Rescue 2022 Board Vice Chairman. **SECOND** by Commissioner Erickson. There were no other nominations and all Commissioners voted in favor of the nomination.

B. Announce Board Vacancy – Counsel Bagwell, Vice Chair Muhleman

Counsel Bagwell shared condolences to Commissioner West's family and the CKFR family. Counsel Bagwell explained the statutory process for filling the vacancy (Position #3) and provided recommendations to the Board. Chief Oliver proposed a timeline that would require two special meetings (March 7th & 21st), with an

appointment date of April 11th. Discussion ensued on the application requirements and screening process.

MOTION by Commissioner Muhleman to follow the Board vacancy process presented by Staff. **SECONDED** by Commissioner Andrews. Motion **PASSED** unanimously by all Commissioners present and voting.

C. Station 51 Site Determination – Fire Chief Oliver

A decision on the site for the new Station 51 needs to be made to keep with the bond program's construction schedule. Chief Oliver presented findings from AC O'Rourke's Silverdale property search and concluded with a recommendation to rebuild on the current site. The Board provided consensus on that decision.

D. Financial Report – Finance Director Maule

The 2021 year-end report is included in the Board packet. The district ended the year with a favorable budget variance of just over \$3.1M. Director Maule provided an overview of the revenues and spending. Additional information includes account adjustments, the quarterly bond expenditure report, and charts on ambulance billing revenues. The next study session will cover January and February 2022 reports.

E. Overtime Report – Deputy Chief Sorenson

The report is included in the Board packet, including a new version of the report. The report is over budget mainly due to impacts on staffing from the COVID-19 omicron variant. DC Sorenson also discussed the impacts seen from the State's Paid Family Medical Leave benefit around maternity/paternity leave. Discussion ensued on the new hires and the upcoming Academy.

F. Resolution 22-06: Authorizing the District to Enter an Agreement with Trane to Upgrade the Existing HVAC System at the Main Administration Building Using a Cooperative Purchasing Agreement with OMNIA Partners Contract No. 15-JLP-0323 with a Base Amount Not to Exceed \$319,890 Excluding Applicable Taxes – Assistant Chief Tague

AC Tague presented the scope of improvements to be made to the Administration Building's aged HVAC system. This resolution will approve the budgeted expense, which will be a shared cost with Silverdale Water District. The system has been reviewed by the engineering team at Sider + Buyers.

MOTION by Commissioner Erickson to approve Resolution 22-06 for the Administrative Building HVAC Agreement, as presented. **SECONDED** by Commissioner Earle. Motion **PASSED** unanimously by all Commissioners present and voting.

ATTENDANCE:

Commissioner Bob Muhleman
Commissioner Ken Erickson
Commissioner Nate Andrews
Commissioner Guy Earle
Attorney Ken Bagwell
Fire Chief John Oliver
Deputy Chief Jeff Sorenson
Assistant Chief Jay Christian
Assistant Chief Mike Tague
Finance Director Tim Maule
HR Director Misty Tobin
IT Manager Bob Morley
HR Asst. Manager Sam Luisi

LT Terry Fassett
MO Alex McCracken
Exec. Assistant Serena Prince (minutes)
VOL Captain Val Quill
VOL Captain Dave Brisbon

OTHER ATTENDEES:

Dave Fergus, Virginia Kasper, and Wayne.

Next Regular Meeting to be held on Monday, March 14, 2022, 4:00 PM, held electronically on Microsoft Teams.

ADJOURNED AT 5:27 PM.

Attested to:

**By Kenneth Bagwell,
District Secretary**

Chairman



March 7, 2022
SPECIAL MEETING

A Special Meeting of the Board of Commissioners of Central Kitsap Fire and Rescue (CKFR) was called to order by Vice Chairman Muhleman at 4:00 PM, held electronically on Microsoft Teams, with Vice Chairman Muhleman leading the Pledge of Allegiance.

1. ADMINISTRATIVE ITEMS

A. Call to Order/Establish Quorum

Vice Chairman verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

- None.

C. Announcements

- None.

2. DISCUSSION / ACTION ITEMS

A. Proposed Selection Process & Timeline for Vacant Board of Commissioners Position #3

The BOC Vacancy Timeline was approved with the following changes.

On March 21, 2022 (**Special BOC Meeting**), BOC will go into Executive Session to review applications and select candidates to be interviewed at the next BOC Meeting on March 28, 2022 starting at 4:00 PM.

Final selection will be announced at a public meeting scheduled for March 30, 2022 (**Special BOC Meeting**) and the newly appointed Commissioner will take oath-of-office with General Counsel. Commissioner training is scheduled for April 30.

MOTION by Commissioner Earl to approve the Proposed Selection Process & Timeline for Vacant Board of Commissioners Position #3, as presented. **SECOND** by Commissioner Andrews. Motion **PASSED** unanimously by all commissioners present and voting.

B. Proposed Commissioner Vacancy Announcement & Press Release

Announcement was selected and will be distributed to all social media platforms.

MOTION by Commissioner Earl to approve the Proposed Commissioner Vacancy Announcement & Press Release, as presented. **SECOND** by Commissioner Andrews. Motion **PASSED** unanimously by all commissioners present and voting.

ATTENDANCE:

Commissioner Bob Muhleman
Commissioner Ken Erickson
Commissioner Nate Andrews
Commissioner Guy Earle
Fire Chief John Oliver
Attorney Ken Bagwell
Deputy Chief Jeff Sorenson
Assistant Chief Jay Christian
Assistant Chief Mike Tague
Finance Director Tim Maule
HR Director Misty Tobin
HR Assistant Manager Sam Luisi
IT Manager Bob Morley
PIO Ileana LiMarzi
PM Vince Muscolo
Executive Assistant Serena Prince

OTHER ATTENDEES:

None.

***Next Regular Meeting to be held on Monday, March 14, 2022 at 4:00 PM,
electronically on Microsoft Teams.***

ADJOURNED AT 5:05 PM.

Attested to:

**By Kenneth Bagwell,
District Secretary**

Chairman

CHECK REGISTER

Central Kitsap Fire & Rescue

Time: 16:55:37 Date: 03/09/2022

3B

03/01/2022 To: 03/31/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
611	03/14/2022	Claims	1	EFT	WA ST DEPT OF REVENUE	1,068.50	Written From Use Tax Report
612	03/14/2022	Claims	1	36403	AIRGAS USA LLC	286.89	O2 Tank Refill
613	03/14/2022	Claims	1	36404	ALL BATTERY SALES & SERVICE	810.63	Head Lights For Crimsons
614	03/14/2022	Claims	1	36405	ALL SAFE INDUSTRIES, INC	7,244.23	Sensor Seismic/Acoustic Listening System
615	03/14/2022	Claims	1	36406	ARAMARK	122.80	Laundry Services - Shop
616	03/14/2022	Claims	1	36407	ASSOCIATED PETROLEUM PRODUCTS INC	7,234.55	Gas & Diesel Fuel
617	03/14/2022	Claims	1	36408	BERSCHAUER GROUP INC	189,589.15	Pay Application #1
618	03/14/2022	Claims	1	36409	BREM-AIR DISPOSAL INC	840.28	Garbage Service
619	03/14/2022	Claims	1	36410	CENTURYLINK	267.94	Phone Service
620	03/14/2022	Claims	1	36411	AARON COBB	1,897.59	Scan Tool; Brake Caliper Retraction Set
621	03/14/2022	Claims	1	36412	COMMERCIAL BRAKE & CLUTCH INC	1,161.05	Brake Pads
622	03/14/2022	Claims	1	36413	DALTON MOTOR GRAPHICS	3,716.90	Graphics Package For T56 And
623	03/14/2022	Claims	1	36414	DATA DRIVEN SAFETY, LLC	190.30	Driver Record Monitoring
624	03/14/2022	Claims	1	36415	DATEC, INC	73,427.86	Cradlepoint Modems
625	03/14/2022	Claims	1	36416	DAVID GEORGE DREXLER	190.00	Gas And Diesel Water Contamination Removal
626	03/14/2022	Claims	1	36417	E & F RECOVERY LLC	450.00	Archive Data Services
627	03/14/2022	Claims	1	36418	EGM, INC.	1,400.00	Commissioning Fees - OPR Development
628	03/14/2022	Claims	1	36419	EMPACT NORTHWEST	2,045.00	Rescue Sysems 1 - Gillespie; Rope Rescue Technician - Johansen
629	03/14/2022	Claims	1	36420	FRAMEWORK LLC	558.00	New Frontier Emergency Medicine Symposium - Keim
630	03/14/2022	Claims	1	36421	GCR TIRES & SERVICE	6,235.51	Tires; Mounting And Rebalancing
631	03/14/2022	Claims	1	36422	GILCHRIST CHEVROLET INC	418.96	Airbag Module For Crimson
632	03/14/2022	Claims	1	36423	GRAINGER	249.97	Reflective Tape
633	03/14/2022	Claims	1	36424	WILLIAM K GREEN	358.80	Per Diem - Wildland Urban Interface Conference
634	03/14/2022	Claims	1	36425	KITSAP 911 PUBLIC AUTHORITY	14,915.00	Cencom Services
635	03/14/2022	Claims	1	36426	KITSAP PUD #1	612.28	Water
636	03/14/2022	Claims	1	36427	KROESEN'S INC	6,933.48	Uniform Pants; Uniform Shirts, Embroidery
637	03/14/2022	Claims	1	36428	LAWSON PRODUCTS INC	109.05	Electrical Supplies, Screws, Adhesives
638	03/14/2022	Claims	1	36429	LIFE ASSIST INC	2,861.20	Medical Supplies
639	03/14/2022	Claims	1	36430	LN CURTIS & SONS	948.41	Pull Pin For Hydrafusion; Name Badges, Name Plates
640	03/14/2022	Claims	1	36431	MES - NORTHWEST	10,341.01	Boots; Uniform Pants
641	03/14/2022	Claims	1	36432	NEXVORTEX, INC	723.49	Admin Phone Service - Account #639023785
642	03/14/2022	Claims	1	36433	NOVUS N/W AUTO GLASS	59.90	Windshield Repair
643	03/14/2022	Claims	1	36434	OFFICE DEPOT	833.92	Office Supplies; Coffee Supplies
644	03/14/2022	Claims	1	36435	OLYMPIC SPRINGS	164.64	Drinking Water
645	03/14/2022	Claims	1	36436	PACIFIC OFFICE AUTOMATION	170.80	Usage Charges
646	03/14/2022	Claims	1	36437	PAPE MACHINERY INC	383.03	Chainsaw Bars; Engine Oil
647	03/14/2022	Claims	1	36438	PUGET SOUND ENERGY	8,290.44	Electricity
648	03/14/2022	Claims	1	36439	PUGET SOUND ENERGY		Need to hold retainage.
649	03/14/2022	Claims	1	36440	REPROSPACE, LLC	266.20	Controlled Substance Schedules Logbook
650	03/14/2022	Claims	1	36441	RICE FERGUS MILLER INC	55,754.79	Professional Services - Schematic Design, Design Development, Construction Documents, Procurement
651	03/14/2022	Claims	1	36442	ROMAINE ELECTRIC CORP	1,339.45	Alternator Repair, Voltage Regulator

CHECK REGISTER

Central Kitsap Fire & Rescue

Time: 16:55:37 Date: 03/09/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
652	03/14/2022	Claims	1	36443	SAM BROWN SHIELDS INC	373.00	Helmet Shields, Passports
653	03/14/2022	Claims	1	36444	SCGI STUART CONSULTING GROUP	5,000.00	Executive Coaching Sessions - Maule
654	03/14/2022	Claims	1	36445	SEA-WESTERN FIRE APPARATUS & EQUIPMENT	2,780.50	SCBA Kits
655	03/14/2022	Claims	1	36446	SEATTLE AUTOMOTIVE DISTRIBUTING INC	54.44	Automatic Transmission Fluid
656	03/14/2022	Claims	1	36447	SHANK, DEAN	688.10	LEOFF 1 Medical Reimbursement - Dental
657	03/14/2022	Claims	1	36448	SHI INTERNATIONAL CORP	16,954.29	Subscription Licenses - Office 365, Project Online, Visio
658	03/14/2022	Claims	1	36449	SIDER & BYERS ASSOCIATES, INC	80.00	HVAC Engineering And
659	03/14/2022	Claims	1	36450	SPRINGBROOK NATIONAL USER GROUP	2,400.00	2022 Conference - Kamphaus, Robnett, Sanchez
660	03/14/2022	Claims	1	36451	SUMMIT LAW GROUP PLLC	504.00	Legal - General Labor
661	03/14/2022	Claims	1	36452	SYSTEMS DESIGN WEST, LLC	9,105.70	January 2021 Transport Billing
662	03/14/2022	Claims	1	36453	TRANE US INC	3,598.09	HVAC Maintenance
663	03/14/2022	Claims	1	36454	US BANK CORPORATE PAYMENT SYSTEM	30,806.84	February Statement
664	03/14/2022	Claims	1	36455	VALLEY FREIGHTLINER INC	98.91	Fuel & Oil Filters
665	03/14/2022	Claims	1	36456	WASHINGTON STATE TRANSIT INSURANCE POOL	100.30	Driver Record Monitoring
666	03/14/2022	Claims	1	36457	WESTBAY AUTO PARTS	2,873.96	Auto Parts
667	03/14/2022	Claims	1	36458	WHOLESALE ONLINE GROUP LLC	1,258.86	Helmets
668	03/14/2022	Claims	1	36459	ZOLL MEDICAL CORPORATION	27,624.96	5 Year Service Plan/Warranty
669	03/14/2022	Claims	1	36460	PACIFIC COAST CONSTR ENTERPRISE INC	25,549.60	Replace Concrete
671	03/14/2022	Claims	1	36461	PUGET SOUND ENERGY	87,693.75	Relocation Of Power Poles; Electrical Construction
						360,260.03	
001 GENERAL FUND						360,260.03	
003 TECH RESCUE ILA						10,294.23	
004 KITSAP COUNTY JOINT TRAINING CONSORTIUM						1,475.47	
325 FACILITIES BOND PROJECT FUND						249,987.57	
						622,017.30	Claims: 622,017.30
						622,017.30	

CHECK REGISTER

Central Kitsap Fire & Rescue

Time: 16:55:37 Date: 03/09/2022

03/01/2022 To: 03/31/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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We, the undersigned of Central Kitsap Fire and Rescue, do hereby certify that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. We certify and that the claims are just, due and unpaid obligation against the District and that the checks noted above are approved for payment.

Chairman

Commissioner

Vice Chairman

Commissioner

Commissioner

Fire Chief

Auditing Officer

March 2022

Payroll/Voucher Assignment: **EARLE**

Monday	14	4:00 PM	Board Meeting – Regular	
Thursday	17	6:00 PM	KCFCFA Executive Board Meeting: MUHLEMAN	CKFR
Monday	21	4:00 PM	Special Board Meeting (review applications for BOC Vacancy)	
Tuesday	22	7:00 PM	Kitsap Fire Commissioners Association Meeting	
Wednesday	23	8:30 AM	Chief's Meeting: , 	Chief's Office
Wednesday	23	1:00 PM	Chief's Meeting: EARLE, ANDREWS	Chief's Office
Wednesday	23	3:30 PM	Chief's Meeting: MUHLEMAN , 	Chief's Office
Monday	28	4:00 PM	Board Meeting – Study Session	
Wednesday	30	1:00 PM	Chief's Meeting: ANDREWS , 	Chief's Office

Notes:

April 2022

Payroll/Voucher Assignment: **ERICKSON**

Tuesday	5	1:00 PM	Chief's Meeting: EARLE, MUHLEMAN	Chief's Office
Wednesday	6	9:00 AM	Kitsap Risk Management Group (KRMG) Meeting: EARLE	
Wednesday	6	11:30 AM	Kitsap Health & Safety Officers Meeting: EARLE	
Wednesday	6	3:30 PM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Monday	11	4:00 PM	Board Meeting – Regular	
Wednesday	20	8:30 AM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Wednesday	20	1:00 PM	Chief's Meeting: EARLE, ANDREWS	Chief's Office
Wednesday	20	3:30 PM	Chief's Meeting: MUHLEMAN, [REDACTED]	Chief's Office
Thursday	21	6:00 PM	KCFCFA Executive Board Meeting: MUHLEMAN	CKFR
Monday	25	4:00 PM	Board Meeting – Study Session	
Tuesday	26	7:00 PM	Kitsap Fire Commissioners Association Meeting	
Saturday	30	TBD	WFCA Spring Seminar Series - Suquamish	Clearwater Resort

Notes:

May 2022

Payroll/Voucher Assignment: **MUHLEMAN**

Wednesday	4	9:00 AM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Wednesday	4	1:00 PM	Chief's Meeting: EARLE , [REDACTED]	Chief's Office
Wednesday	4	3:30 PM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Monday	9	4:00 PM	Board Meeting – Regular	
Wednesday	18	8:30 AM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Wednesday	18	1:00 PM	Chief's Meeting: EARLE , [REDACTED]	Chief's Office
Wednesday	18	3:30 PM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Thursday	19	6:00 PM	KCFCFA Executive Board Meeting: MUHLEMAN	CKFR
Monday	23	4:00 PM	Board Meeting – Study Session	
Tuesday	24	7:00 PM	Kitsap Fire Commissioners Association Meeting	
<i>Monday</i>	<i>30</i>	<i>Holiday</i>	<i>Memorial Day – Admin Office Closed</i>	

Notes:

June 2022

Payroll/Voucher Assignment: **WEST**

Wednesday	1	9:00 AM	Kitsap Risk Management Group (KRMG) Meeting: EARLE	
Wednesday	1	11:30 AM	Kitsap Health & Safety Officers Meeting: EARLE	
Wednesday	8	8:30 AM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Wednesday	8	1:00 PM	Chief's Meeting: EARLE , [REDACTED]	Chief's Office
Wednesday	8	3:30 PM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Monday	13	4:00 PM	Board Meeting – Regular	
Thursday	16	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
<i>Monday</i>	<i>20</i>	<i>Holiday</i>	<i>Juneteenth observed on the 20th – Admin Office Closed</i>	
Wednesday	22	8:30 AM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Wednesday	22	1:00 PM	Chief's Meeting: EARLE , [REDACTED]	Chief's Office
Wednesday	22	3:30 PM	Chief's Meeting: [REDACTED], [REDACTED]	Chief's Office
Monday	27	4:00 PM	Board Meeting – Study Session	
Tuesday	28	7:00 PM	Kitsap Fire Commissioners Association Meeting	

Notes:

- *WFCA Seminar at Campbell's Resort in Chelan, WA – TBD*

July 2022Payroll/Voucher Assignment: **ANDREWS**

<i>Monday</i>	<i>4</i>	<i>Holiday</i>	<i>Independence Day, Fourth of July – Admin Office Closed</i>	
Monday	11	4:00 PM	Board Meeting – Regular	
Saturday	16	5:00 PM	Kitsap Fire Commissioners Association Annual Picnic @ President Ellingson’s Home	
Thursday	21	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
Monday	25	4:00 PM	Board Meeting – Study Session	

August 2022Payroll/Voucher Assignment: **EARLE**

Wednesday	3	9:00 AM	Kitsap Risk Management Group (KRMG) Meeting: EARLE	
Wednesday	3	11:30 AM	Kitsap Health & Safety Officers Meeting: EARLE	
Monday	8	4:00 PM	Board Meeting – Regular	
Thursday	18	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
Monday	22	4:00 PM	Board Meeting – Study Session	
Tuesday	23	7:00 PM	Kitsap Fire Commissioners Association Meeting	

September 2022Payroll/Voucher Assignment: **Erickson**

<i>Monday</i>	<i>5</i>	<i>Holiday</i>	<i>Labor Day – Admin Office Closed</i>	
Monday	12	4:00 PM	Board Meeting – Regular	
Thursday	15	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
Monday	26	4:00 PM	Board Meeting – Study Session	
Tuesday	27	7:00 PM	Kitsap Fire Commissioners Association Meeting	

October 2022

Payroll/Voucher Assignment: **MUHLEMAN**

Wednesday	5	9:00 AM	Kitsap Risk Management Group (KRMG) Meeting: EARLE	
Wednesday	5	11:30 AM	Kitsap Health & Safety Officers Meeting: EARLE	
Monday	10	4:00 PM	Board Meeting – Regular	
Thursday	17	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
Monday	24	4:00 PM	Board Meeting – Study Session	
Tuesday	25	7:00 PM	Kitsap Fire Commissioners Association Meeting	

November 2022

Payroll/Voucher Assignment: **WEST**

<i>Friday</i>	<i>11</i>	<i>Holiday</i>	<i>Veterans Day – Admin Office Closed</i>	
Monday	14	4:00 PM	Board Meeting – Regular	
Thursday	17	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
Tuesday	22	7:00 PM	Kitsap Fire Commissioners Association Meeting	
<i>Thursday</i>	<i>24</i>	<i>Holiday</i>	<i>Thanksgiving Day – Admin Office Closed</i>	
<i>Friday</i>	<i>25</i>	<i>Holiday</i>	<i>Native American Heritage Day – Admin Office Closed</i>	
Monday	28	4:00 PM	Board Meeting – Study Session	

December 2022

Payroll/Voucher Assignment: **ANDREWS**

Wednesday	7	9:00 AM	Kitsap Risk Management Group (KRMG) Meeting: EARLE	
Wednesday	7	11:30 AM	Kitsap Health & Safety Officers Meeting: EARLE	
Saturday	10	12:00 PM	Kitsap Fire Commissioners & Fire Chiefs Annual Holiday Brunch at Suquamish Clearwater Casino	
Monday	12	4:00 PM	Board Meeting – Regular	
Thursday	15	6:00 PM	KCFCA Executive Board Meeting: MUHLEMAN	CKFR
<i>Monday</i>	<i>26</i>	<i>Holiday</i>	<i>Christmas Day observed on the 26th – Admin Office Closed</i>	
Tuesday	27	4:00 PM	Board Meeting – Study Session	



CENTRAL KITSAP

FIRE & RESCUE

RESOLUTION 22-07

Hiring Authorization for Nineteen (19) Firefighters

March 14, 2022

WHEREAS, Central Kitsap Fire and Rescue has held a competitive test and oral interviews for vacant Firefighter/EMT and Firefighter/Paramedic positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Central Kitsap Fire and Rescue to formally approve the hiring of the following full-time employees, **effective March 14, 2022:**

Name:	Position:
1. Daniel Baker	Firefighter/EMT (lateral)
2. John Winn	Firefighter/Paramedic (lateral)
3. Samuel Miller	Firefighter/EMT
4. Karl Fenster	Firefighter/EMT
5. Samuel Toops	Firefighter/EMT
6. Corey Davies	Firefighter/EMT
7. Ian Dandridge	Firefighter/EMT
8. Sally Ogles	Firefighter/Paramedic
9. Haley Rollins	Firefighter/EMT
10. Cody Davies	Firefighter/EMT
11. Ramey Harris	Firefighter/EMT
12. Richie Danskin	Firefighter/EMT
13. Josh Johnston	Firefighter/EMT
14. William Webb	Firefighter/EMT
15. Marci Ayers	Firefighter/EMT
16. John Ledbetter	Firefighter/EMT
17. Jordan LaFave	Firefighter/EMT
18. Max Natkha	Firefighter/EMT
19. Amy Juliano	Firefighter/EMT

(Names appear in seniority order)

Salary and benefits will be as outlined under the current Collective Bargaining Agreement for the applicable entry-level positions.



CENTRAL KITSAP **FIRE & RESCUE**

ADOPTED, this 14th day of March, 2022.

BOB MUHLEMAN, Chairman

GUY EARLE, Vice Chairman

NATE ANDREWS, Commissioner

KEN ERICKSON, Commissioner

ATTEST:

KENNETH BAGWELL, District Secretary

VACANT, Commissioner