



CKFR WEEKLY

ISSUE: 04/12/2018

CENTRAL KITSAP FIRE & RESCUE

UPCOMING EVENTS

April 23

BOC Meeting
Admin Office (4pm)

May 1-4

**Annual Fire Extinguisher
Inspections** have been
scheduled!

May 9

Red Knights Fire Academy
Graduation for our
(3) new FF/EMTs
McGavick Conference Center

May 14

BOC Meeting
Admin Office (4pm)
*SWEARING IN FOR OUR (3)
NEW FF/EMTs!*

FF/EMT Dalle Angelini

FF/EMT Werlech

FF/EMT Monroe

June 2

Kids' Day!
Kitsap County Fairgrounds

SPREAD THE WORD! BURN PERMITS NOW AVAILABLE ON OUR WEBSITE!

Citizens living outside of our **"NO
BURN ZONE"** and within CKFR
limits can apply online for a burn
permit online at:
[https://www.ckfr.org/information/p
ublic-safety/burn-ban/ckfr-
outdoor-burning-information/](https://www.ckfr.org/information/public-safety/burn-ban/ckfr-outdoor-burning-information/)

A valid email address is required.
The guidelines for outdoor burning
are located on this page.

Meet our new HR Director, **Misty Dieffenbach!**



*Please join us in welcoming the newest member of the CKFR team!
Misty was sworn in at the Board meeting this week on Monday, April 9.
Welcome Misty!*



Did you know that you have access to a virtual physician 24 hours a day, 7 days a week through **Teladoc**? Save a trip to the doctor and money by using this service. [Visit www.teladoc.com](http://www.teladoc.com) for more information and register today! You can do this online, by phone or Mobile app.



*This week is National Public Safety Telecommunications Week and we
would like to say thank you Kitsap 911! We appreciate you!
Not only this week, but all year long. 🧡*

Subject: Upgrade to Workforce-Telestaff, Tuesday, April 10

From: Greg Platz

Sent: Monday, April 09, 2018

Dear CKFR members (specifically those that use Telestaff) –

After a minor, one-month delay, the day has arrived when we make the plunge and upgrade to Workforce-Telestaff!! We look forward to using the new program with full accessibility from anywhere with Internet access, auto-format to whatever device you are on, and a future of improved automation and functionality.

The CKFR Telestaff team (a.k.a “Bob and Platz”) will be closing the door to our legacy Telestaff program on Tuesday, April 10, at about 0900. During the upgrade process, users will NOT be able to access the old or new Telestaff programs. We anticipate this will take a solid 6 hours or so. Once we are live, a notification will be sent out to all users.

Once ready, the new program can be found at <https://telestaff.ckfr.org>

Remember from our training that your new Telestaff user name and password is the same as your computer login (i.e. what you enter when you press CTRL-ALT-DEL to login to a district computer each day).

If you have other issues with the program, feel free to reach out to me via department email or call/text me. I am committed to this program, its success and the work it will take to iron out the wrinkles. Also, please send me your wish-list ideas on how we can improve as we move forward.

Printing Rosters

As I mentioned in the training sessions, this is one area of the new program that is a serious downgrade from the old program. As we move forward in the coming weeks, I hope to find improvements to this process; but, until then, here is how you print a roster:

Option #1: When viewing the roster, you can Right Click and scroll down to Print. This will print a clunky, two page roster at this point. Soon I will have a roster view with only the people “working” shown, which will cut down on length. I will send a notification when that is active.

Option #2:

1. Click on Reports
2. Scroll down and click on Roster
3. Select the date you want (it will default to current date)
4. Select the Roster View – most likely Suppression
5. On the right side of the screen, click the red minus sign next to your name under Limits if applicable (this will show all people on duty, not just limit the view to yourself)
6. Click on Excel Report, then Open
7. Once Open in Excel, you might have to click on Enable Editing, then File, Print. Once in the Print window, it works best to change No Scaling (bottom dialog box) to Fit Sheet on One Page. Then click Print.

As always, reach out to me with any questions or if you discover an improved method.

MARCH EVENT COVERAGE

March 3: Station 56, Standby & EVIP Drill

Daniel Ide

Valerie Quill

March 16: Station 56, Standby & EVIP Drill

Judy Henneman

David Brisbon

Ed Scholfield

Ted Fry

Steve Atkinson

Valerie Quill

March 23: Station 53, Standby & EVIP Drill

Travis Edwards

LuLu Conde

Valerie Quill

Steve Atkinson

March 24: Annual Dog Show, KC Fairgrounds

Kristen Aleccia

Valerie Quill

LuLu Conde

March 25: Annual Dog Show, KC Fairgrounds

Ted Fry

Valerie Quill

LuLu Conde

March 30: Station 56, Standby & EVIP Drill

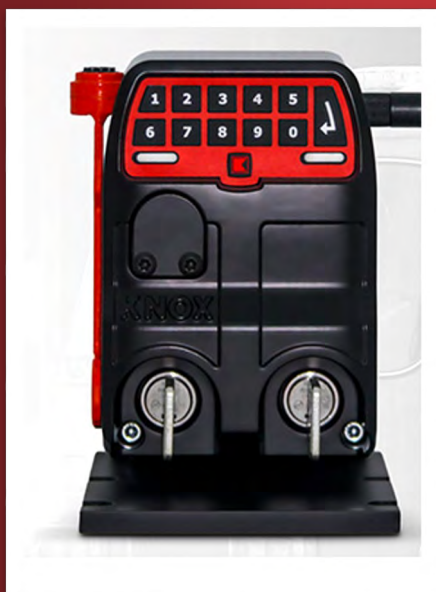
Tony Stewart

Valerie Quill

Ted Fry

Subject: Knox Box Update

From: Ronny Smith
Sent: Thursday, April 12, 2018



The Shop will be updating our apparatus with new Knox Boxes over the next several months. Battalion Chief 51's new vehicle is the first one with it installed. All of your personalized four digit codes should be working in these updated boxes. Thank you Chief Danskin and the Shop for making this happen!

Accruals

One important aspect of Telestaff is the record of employee Vacation, Sick, Comp and Washington Sick Leave accruals. In the legacy version of Telestaff, we had an amazing custom report (AccrualBalancesCKFR) which allowed a user to see their accrual based on an Effective Date. The beauty of this report compared to the standard Accrual Report in Telestaff, was that it did not "look into the future" and deduct any time you had scheduled from your balance, regardless of your effective date.

When we decided to delay the upgrade to Workforce-Telestaff last month, we were hoping that the extra time would allow Kronos to develop a similar custom report for our new upgrade. Unfortunately . . . this is not the case. We are still waiting for this to be accurately produced, but are unwilling to delay our upgrade any longer.

Therefore in the meantime, to access and determine your Accrual Balance, we will have to go a little bit "old school" when using the new program.

PROCEDURE for ACCESSING ACCRUALS

(see Email from BC Platz for attached document with screen shots):

1. Click on the Reports tab at the top of the page
2. Click on Accruals
3. Under Report Criteria, change the From Date to your hire date or you can use 01/01/2003 (which is the year we starting using Telestaff)
4. Change the Through Date to whatever date you want your Accruals calculated
5. Change the Effective Date to match your Through Date
6. Under Options, Select <none> under Accrual Group, as this will give you a report for all leave codes - VAC, Sick Leave, Comp and Washington Sick Leave
7. Limit By should be automatically selected to your name
8. Click on Excel Report and then Open
9. Once the Spreadsheet opens, you will see an accounting of your leave accrual and usage for your entire history with CKFR. The numbers in the "Remaining" column may or may not be accurate to your effective date. (I've found the Remaining Comp time and Remaining Sick Balances to be accurate in most cases.) To calculate your balance, look at the numbers in the "In Period" column. Subtract **red amounts** from **black amounts** and this will give you your balance for your effective date. This number will not include any leave you have scheduled in the future, nor will it include any leave you will accrue in future months.
10. If you are looking for your balance at the end of the year, Set Through and Effective Date to 12/31/2018

The Workforce-Telestaff upgrade team has access to your Accrual Balance from the legacy Telestaff program, effective April 9, 2018, as a safeguard if anyone wants to double check their numbers. I will conduct extensive testing during this upgrade process to spot check validity of this Procedure. So far, all testing I've done in the "test environment sandbox" has matched between the two programs.

As with all items related to the upgrade to Workforce-Telestaff, please reach out to me via email or text/call me at 360-509-3181 if you have issues with calculating your accruals. Knowing your available leave balances is important and I'm here to help.

Thanks for your patience as we work through this process. Like DC Oliver always says,

"HERE WE GROW AGAIN!"

Fire Ops 101 IAFF Helmet Presentations

Last September, elected officials participated in the Kitsap County Fire Ops 101 at the Kitsap Regional Fire Training Center, hosted by local fire agencies. This week, CKFR's Local-2819 presented IAFF helmets to our participants!



Pictured Left: Local-2819 VP Dan King and Commissioner Nate Andrews during the Board meeting on April 9.

Pictured Right: Fire Chief Scott Weninger, Kitsap County Assessor Phil Cook, Local-2819 AVP Charlie Bratcher, and Local-2819 VP Dan King.



Pictured Left: Deputy Chief John Oliver, Fire Chief Scott Weninger, Kitsap County Commissioner Ed Wolfe, Local-2819 AVP Charlie Bratcher, and Local-2819 VP Dan King.



VA Clinic Groundbreaking Ceremony

Monday, April 2, 2018

CKFR flew the American flag off our new Ladder Truck and we were proud to be on hand as the groundbreaking took place for the new Veterans Affairs Community-Based Outpatient Clinic in Silverdale on Monday. After the ceremony, all of the County Commissioners climbed the ladder!

Pictured Below (L-R): Kitsap County Commissioner Charlotte Garrido, U.S. House of Representative, Congressman Derek Kilmer, CKFR Fire Chief Scott Weninger, Kitsap County Commissioner Ed Wolfe, and Kitsap County Commissioner Robert Gelder.



Subject: U-50 ON SCENE

From: Captain Kevin Goodwin

Sent: Wednesday, April 04, 2018 12:01 PM

Attached are pictures of U-50 on a rescue on Green Mountain on April 3. They responded to a victim who had fallen and was unable to make it back to her car.

Station 56 crews with the assistance of E50 were successful in helping the victim back to her car.



ARTICLES

5 Significant Risks to Your Development as a Fire Service Leader

By Bruce Moeller, Ph.D

Article Source: <https://www.firechief.com/2018/03/12/5-significant-risks-to-your-development-as-a-fire-service-leader/>

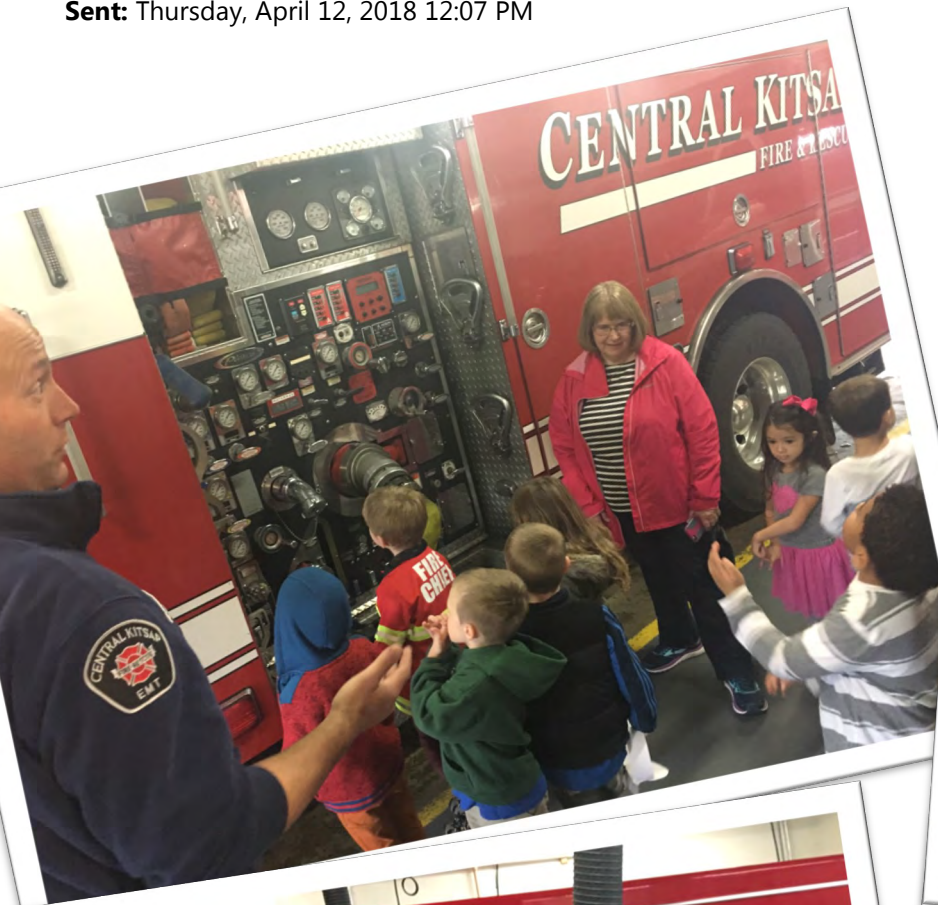
7 Power Tips for Having a Tough Conversation

Article Source: <https://leadershipfreak.blog/2018/03/22/7-power-tips-for-having-a-tough-conversation/>

Subject: Station Tours!

From: Ileana LiMarzi

Sent: Thursday, April 12, 2018 12:07 PM



Pictured Above:

Station 51 C-shift conduct a station tour for a group of young students from Christ the King Lutheran School.

Pictured Below:

Lt. Madison and AO Crosby with the TDU and FF Wright, spent Thursday morning showing off Station 51 to a class from CK Middle School.

