

**CENTRAL KITSAP FIRE & RESCUE
POSITION DESCRIPTION**

CAREER FIREFIGHTER/EMT

Division: Operations

Reports to: Company Officer

FLSA Status: Non-Exempt

Job Status: Regular, Full time

Positions Supervised: None

Represented Status: Uniformed BU

Date: April 15, 2013 (updated)

POSITION SUMMARY:

Prevents, combats, and extinguishes fires. Provides rescue services. As an emergency medical technician, examines, treats, and transports sick and injured patients. This position performs multiple tasks in potentially dangerous environments, and serves as the first line emergency responder to fire and medical emergencies.

The Firefighter/EMT is assigned work and reports directly to a Company Officer during their shift. The Company Officer guides the daily work of the Firefighter/EMT, with the Battalion Chief setting overall work priorities. and the Company Officer will conduct annual formal performance evaluations for this position.

All positions within Central Kitsap Fire and Rescue are expected to adhere to the established Core Covenants of the District.

This is an emergency response position.

ESSENTIAL FUNCTIONS:

The following duties are typical tasks included in the principal functions of the job. The list is not exhaustive and does not include miscellaneous, incidental or additional duties that may be assigned by the District as needed and are consistent with applicable laws. The Firefighter/EMT must be able to perform the essential functions of the position with or without reasonable accommodation.

Responds to a wide variety of fire incidents including brush fires, vehicle fires and structure fires, and motor vehicle collisions, and conducts fire suppression activities.

Conducts rescues and extrications.

Cares for patients with a wide variety of illness or injuries, providing medical care consistent with EMT training. Works as a team with Paramedics during medical emergency responses in an effort to provide positive patient outcomes.

Drives apparatus, operates pumps, ventilates roofs, raises ladders, assists with salvage and overhaul operations.

Operates portable power and a variety of hand equipment and tools; laying hose, connecting lines and nozzles.

May assist with fire investigations when requested.

May assume role of Incident Commander until higher ranking emergency responder arrives on scene.

Assists assigned Supervisor in completing incident forms and related paperwork. Prepares accurate reports and/or records as required; files, and/or forwards them accordingly.

Participates in District sponsored public events or activities while on duty.

Participates in drills and training classes in firefighting, emergency medical, hazardous materials and related subjects; and may instruct in "in stations" training activities.

Performs general maintenance work in the upkeep of fire facilities and equipment as directed by the Company Officer.

Operates radio and other communication equipment; utilizes computer to write reports, enter maintenance work orders, etc. as required.

Presents programs to the community on safety, medical and fire prevention topics.

Appears for scheduled work with regular, reliable and punctual attendance.

Effectively plans and organizes work and complete tasks within prescribed timeframes.

Other Job Duties:

Performs related duties as assigned.

May perform as an Acting Officer if qualification standards are met.

May conduct company level "pre-plans".

PERFORMANCE REQUIREMENTS:

Knowledge Of:

Established procedures as well as ongoing requirements and changes in the field of fire and emergency management.

Principles, methods and techniques of fire suppression, fire prevention and fire safety education.

Methods, techniques and practices for hazardous materials mitigation.

Federal, state and local codes, rules and regulations as they pertain to fire safety.

Kitsap County EMS protocols and procedures and State and Kitsap County EMT certification requirements.

How to exercise appropriate judgment under stress.

How to use sophisticated communications skills with patients, supervisors, the public and fellow team members.

Basic principles of emergency medical care at the basic life support level.

Proper lifting, carrying and climbing techniques.

Ability to:

Maintain Washington State and District required Firefighter training levels

Maintain Emergency Medical Technician (EMT) certification.

Comply with all Kitsap County EMS policies, protocols, and required training.

Be physically fit and maintain that condition.

Communicate (give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).

Confront multiple emergency situations, and utilize resources in a safe, efficient and productive manner to extinguish fire and save life and property.

Perform strenuous or peak physical efforts during emergency and training activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.

Act with, or without, direct supervision in emergency situations.

Tolerate increased respiratory workloads.

Adhere to all District goals, policies, and standard operating procedures, and follow the chain of command with daily operations and routines.

Integrate agility, coordination, and intelligence as necessary tools to operate as a team member in a wide variety of situations, both in emergency and non-emergency conditions.

Function as an integral member of a team, where sudden incapacitation of a member can result in mission failure or risk of injury or death to civilians or other team members.

Function within the Incident Command System in emergency situations.

Understand and follow verbal and written orders and instructions.

Read and understand technical materials related to fire science.

Establish and maintain effective relationships with those encountered in the course of the work.

Remain calm, react quickly, make sound decisions and respond appropriately in emergency situations to determine proper courses of action.

Apply visual, sensory, technical and judgmental skills to identify and evaluate fire and rescue considerations.

Deal effectively with members of the public and the District. Participate in a team effort to advance the health and safety of the members and public served.

Maintain records and prepare clear and concise reports.

Operate computer utilizing various programs, including word processing, software, records management system (RMS) and other electronic mediums.

Complete assignments within established timelines.

Present a favorable and professional image on behalf of the District.

Adapt to changing situations.

PHYSICAL DEMANDS AND WORKING CONDITIONS: *(Representative of those that must be met and that will be encountered by the employee while performing the essential functions of the position, with or without a reasonable accommodation.)*

Works indoors and regularly outdoors in inclement weather (e.g. rain, heat, cold).

Must possess above average endurance and conditioning to perform firefighting tasks (e.g. hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions while wearing personal protective ensembles and self-contained breathing apparatus (SCBA), including working in extremely hot or cold environments for prolonged time periods.

Occasionally work near moving mechanical parts and at extreme heights, in precarious places including unstable structures and accident scenes, while exposed to intense heat and/or cold, smoke, wet and/or humid conditions, fumes or airborne particles, live electrical lines, toxic or caustic chemicals, irritants and particulates, heated gases, electrical shock and vibration, infectious disease, or blood-borne pathogens.

Hazardous conditions when dealing with emergency medical or fire scenes include the potential for dealing with violent or hostile individuals.

Must utilize power equipment while using protective gear.

The noise level is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.

Finger dexterity is required to use and operate objects, tools or controls.

Hand, arm, and foot coordination is required frequently in order to use equipment, levers and foot pedals.

Use of eye sight is required to observe proper equipment and apparatus operations and to read written materials. Vision abilities required include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Frequently required to crouch, crawl, stoop, kneel; climb or balance; sit; talk or hear; reach and lift with hands and arms; taste or smell.

Climb into and on large fire apparatus and equipment occasionally; climb stairs and ladders during training or on an emergency scene while wearing full firefighting PPE including SCBA.

May climb 6 or more flights of stairs with heavy loads while wearing fire protective ensemble weighing at least 50 pounds and carrying equipment/tools weighing an additional 20-40 pounds.

Wears fire protective ensemble that is encapsulating and insulated, which will result in significant fluid loss that, at times, progresses to clinical dehydration and can elevate core temperature to levels exceeding 102 degrees.

Searches, finds, and rescue-drags or carries victims, ranging from newborns up to adults weighing over 200 pounds, to safety despite hazardous conditions and low visibility.

Advances water-filled hose lines, up to 2 ½ inches in diameter, from fire apparatus to occupancy or incident, which can involve negotiating multiple flights of stairs, ladders, trees, foliage, and other obstacles.

Climbs ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards.

Endures unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, and meals.

Work in a rotation of days, evenings, and nights including weekends and holidays with occasions of mandatory overtime with compensation in accordance with the applicable Collective Bargaining Agreement, federal and state laws and/or District policies and procedures.

QUALIFICATIONS:

A high school diploma or GED is required and an AA degree or higher in the field of fire science is preferred.

Must have IFSAC certified Academy completion and Firefighter 1 certification **or** have been grandfathered for CKFR Department equivalency through the Washington State Fire Marshall's office in 2004.

Must have EVIP certification.

Must have valid Washington state EMT certification.

Must comply with all Washington State and Kitsap County EMS policies, procedures, protocols, and directives for Firefighter/EMT's.

Must possess and maintain a valid Washington State driver's license.

At minimum, must pass District physical and/or psychological fitness for duty test at time of hire.

Must successfully pass background check.

Must be bondable and insurable.

This position requires strong interpersonal skills, the ability to communicate effectively verbally and in writing, and a commitment to advance the goals of the District while contributing to a positive, productive work environment.