

January 11, 2010

A regular meeting of the Board of Commissioners of Central Kitsap Fire and Rescue was called to order by Chairman Muhleman at 3:02 PM (Admin Building), with Chairman leading the Pledge of Allegiance.

ADMINISTRATIVE ITEMS

Chairman verified a quorum was present.

Chairman Muhleman administered the Oath of Office to Commissioner Ralph Rogers for his six (6) year term beginning January 1, 2010.

Additions or Deletions to the Agenda:

None

Announcements:

Executive Session to discuss negotiations, litigation, and personnel issue.

CONSENT ITEMS

1. Minutes of BOC Meetings: Regular 12/14/09, and Board Study Session 12/28/09.
2. Calendar of Events for Fire Services.
3. Vouchers No. 19755 through 19806 in the total amount of \$140,845.31, and Voucher No. 19807 through 19826 in the total amount of \$79,654.26 were presented in accordance with RCW 52.16.050. *(Copy of blanket voucher for the previous voucher run was also provided: 12/28/09 Vouchers No. 19706 through 19754 in the total amount of \$79,381.69.)*
4. January payroll for Central Kitsap Fire and Rescue in the amount of \$737,267.90.
5. List of Committees that Commissioners Serve On.
6. List of 2009 Resolutions.

MOTION was made by Commissioner Fergus to approve the Consent Agenda as presented,. **SECOND** by Commissioner Erickson. Motion **PASSED** unanimously by all Commissioners present and voting.

DISCUSSION ITEMS

1. Commissioner Reports:

Commissioner Rogers: Gave an update on the 2010 Legislative Day he has been working on. It is on Wednesday, January 20, and all 9 legislators will be there. An Italian lunch will be served.

Commissioner Fergus: Commissioner Fergus commented that 2010 will mark tremendous change and opportunities for Central Kitsap Fire & Rescue. There is a possibility of a merger with Bremerton, new leadership beginning in June, the District will be looking at the Fire Benefit Charge, and AC Lusk is looking at Pad 3 and expansion for the facility.

2. **Chief's Report:**

- a. **Healthcare Update:** The committee is continuing to meet on a regular basis, working well together, and exploring options for the future, such as self-insurance.
- b. **Firefighter Hiring:** The Board will be looking at the finalized budget in February, and will determine if the District has the funds to hire the Training Lieutenant. The District is posting an opening tomorrow for an entry level/lateral firefighter position, closing on January 25. Bates will begin their application process today.
- c. **Memorial Service:** Chief attended the memorial service for ESCi Consultant Bruce Caldwell. He added that Bruce was a well respected man, and had previously done some work for the District.
- d. **Systems Design Meeting:** Chief Burdette, SA Sanchez, SA Sargeant, ASM Carberry, AC Lovato, and Captain Tucker attended a meeting with Systems Design today. Chief reported it was a good, productive meeting that covered "dead on scene" billing, credit card billing and fees, electronic transfer of data, plus software and website issues and ideas.

AC Lovato reported on "dead on scene" Option 1 and Option 2 billing options that will be voted on today (see Action Item #1). With Option 2, the District Board of Fire Commissioners would authorize the addition of an Advanced Life Support service charge (equivalent to the BLS Base rate in effect) for EMS non-transports involving deceased individuals under specific terms and conditions. Option 1 did not include a charge for non-transports involving deceased individuals.

3. **Monthly Status Update:**

- **Grants** – Have not heard anything on the SAFER Grant to date.

4. **Legislative Days:** Chief confirmed who would be traveling to Olympia on Monday, January 18 for Kitsap County Legislative Day in Olympia, and Wednesday, January 20 for Commissioners and Chiefs Legislative Day in Olympia. It was decided that attendees would leave at 9:30 AM on Monday, and 7:00 AM on Wednesday. Chief, AC Lovato, and Commissioners Rogers, Muhleman, McKinley and Erickson will carpool together on Monday, and Chief, AC Lovato, and Commissioners Rogers, Muhleman and McKinley will carpool together on Wednesday.

5. **Fire Benefit Charge:** The main discussion for the Fire Benefit Charge (FBC) will take place at the January 25 Study Session, so today Chief updated the Board with some information prior to the upcoming Study Session. He asked to add Action Item #3 today, which would allow FBC "Guru", Neil Blinkheim, to set up a database for the District that would be used to begin the process of implementing a FBC. In addition, the database would

show how the FBC could positively impact Central Kitsap Fire & Rescue and more equitably distribute the cost of operating a fire district for our taxpayers.

ACTION ITEMS

1. Adopt Resolution #10-01 Emergency Medical Services:

Resolution #10-01, Emergency Services Transport Fees for 2010 (Supersedes Resolution 08-31, dated 12/08/08)

MOTION by Commissioner Rogers to adopt Resolution #10-01. **SECOND** by Commissioner Fergus. Motion **PASSED** unanimously by all Commissioners present and voting.

2. Election of 2010 CKFR Board Chairman and Vice Chairman:

MOTION by Commissioner Rogers to elect Commissioner Muhleman as Chair. **SECOND** by Commissioner Fergus. Motion **PASSED** unanimously by all Commissioners present and voting.

MOTION by Commissioner Rogers to elect Commissioner Fergus as Vice Chair. **SECOND** by Commissioner Muhleman. Motion **PASSED** unanimously by all Commissioners present and voting.

3. Expend up to \$8000.00 to prepare for a Fire Benefit Charge: (was added to agenda following Discussion Item #D5)

MOTION by Commissioner Rogers to expend up to \$8,000.00 to prepare for a Fire Benefit Charge. **SECOND** by Commissioner Fergus. Motion **PASSED** unanimously by all Commissioners present and voting.

GOOD OF THE ORDER (PUBLIC COMMENT)

- SA Lunden talked to DC Billick yesterday, surgery went well, he is home recovering, and is planning on coming back to work in March.
- AC Lusk has a call into Commissioner Josh Brown to review the information discussed at the recent Community Council Meeting regarding the 9-11 Memorial. The next 9-11 Memorial meeting is January 13 at 5PM at Admin.
- Volunteer Rehab Karen Henneman has contacted the State for names of Central Kitsap Fire & Rescue personnel that may belong on the Memorial Plaque. The next meeting is on January 21 at 5PM at Admin.
- Commissioner Muhleman was concerned about the lack of response for the Banquet Committee. To date only three (3) people have volunteered to be on the committee. Commissioner Rogers recommended sending out an email to invite personnel to be on the committee. SA Lunden will send the email out.

ATTENDANCE:

Commissioner Ken Erickson
Commissioner Dave Fergus
Commissioner Bob Muhleman
Commissioner Ralph Rogers
Attorney Richard Gross
Fire Chief Ken Burdette

IAFF L-2819 Steve Davison
Battalion Chief Mike Tague
Lieutenant Rick O'Rourke
Volunteer Rehab Karen Henneman
Facilities Patrick Busby
Inspector Roger Nordlander

Assistant Chief Jay Lovato
Assistant Chief Roy Lusk
Division Chief Paul Stewart

HRM Susan Smith
ASM Monika Carberry
Staff Assistant Karen Lunden
Staff Assistant Carol Westby

Other Attendees: Retired Fire Chief Dick West, and Josh Farley, Kitsap Sun

Excused Absence: Commissioner Mick McKinley

Chairman called for a brief recess at 3:47 PM. Board went into Executive Session at 3:53 PM to discuss negotiations, litigation, and personnel issue. Executive session was anticipated to last 40 minutes. A 15 minute extension was announced at 4:45. A second 15 minute extension was announced at 5:00. A third 15 minute extension was announced at 5:15. Reconvened to open session at 5:43 PM. No actions were taken in Executive Session.

NEXT BOARD STUDY SESSION TO BE HELD ON MONDAY, JANUARY 25, 2010, 4:00 PM, ADMIN BUILDING.

ADJOURNED AT 5:43 PM.

SECRETARY OF THE DISTRICT

CHAIRMAN

Minutes are not official until approved by the Board