

June 29, 2009

A Board Study Session of the Board of Commissioners of Central Kitsap Fire and Rescue was called to order by Chairman Muhleman at 4:03PM (Admin Building), with Chairman leading the Pledge of Allegiance.

ADMINISTRATIVE ITEMS

Chairman verified a quorum was present.

Additions or Deletions to the Agenda:

1. Commissioner Muhleman announced the following Discussion Items to be added to the agenda:
 - Level 3 Grievance
 - Budget
2. Presentation of donated quilt prior to Discussion Items.

PIO MacLennan presented a quilt that was made and donated to Central Kitsap Fire & Rescue, by a third grade class at Silverdale Elementary School. The students, while learning about community, each made one square for the quilt, learning a valuable lesson on how one small piece, when put together with many others in a group, can create something beautiful. They were very proud of their creation, and since they are involved in Risk Watch, chose to donate the quilt to a fire victim family. In addition, another generous person dropped off several fleece blankets for fire victims.

MacLennan also presented a \$500.00 check from Kohl's Department Store. The donation was made after several Kohl's Associates volunteered their time at Kids' Day on June 6, 2009. The letter from Kohl's explained, "enclosed please find a grant check in the amount of \$500.00 on behalf of our Associates who volunteered their time in support of Central Kitsap Fire & Rescue. Note that all funding provided by Kohl's, including this grant, are restricted to youth-focused community programs or initiatives."

DISCUSSION ITEMS

D1. Level 3 Grievance Hearing: Commissioner Muhleman advised that he had met with both Management, and Labor, prior to today's meeting to set ground rules for the Level 3 grievance hearing, that will take place at the July 13 regular Board of Commissioners meeting. The issue pertains to whether or not Labor has the right to bargain the proposed Training Officer's rank.

The ground rules are as follows:

- The hearing will take place in Executive Session, following the regular Board meeting.
- The hearing will take place at 4:30PM, time certain.
- Labor will have 4 (four) people on their team, which includes 1 (one) attorney, and Management will have 4 (four) people on their team, which includes 1 (one) attorney.
- Each group will have 20 (twenty) minutes to present, beginning with Labor, then an additional 10 (ten) minutes to rebut; the Board will be flexible if additional time is needed.

- A written decision will be provided by the Board within 5 (five) working days following the hearing.
- If the Board rules in favor of Labor, Management and Labor will meet to negotiate.
- If the Board rules in favor of Management, Labor can drop the grievance or take it to the next level, by PERC.

D2. Operations Plan Standard of Cover (SHB 1756): Chief advised that the District set a Standard of Cover 6 (six) years ago, during the accreditation process by the Commission of Fire Accreditation International; and has .

0since been reporting on those standards. AC Lovato provided a PowerPoint™ presentation, and handout entitled: *CKFR Response Time Targets-Draft Recommendations 052409*, from data extracted from Deccan. He reported that the zones will be reevaluated next year to see what population density classification (urban, suburban, rural, wilderness) they fall into.

D3. RFA: A discussion took place and the consensus of the Board and Management was that it would be very difficult to move forward at this time with all three departments, following what happened; however, a lot of people put in a lot of work to make the RFA work. Central Kitsap Fire & Rescue's Board and Management feel it is more productive to move forward, not look backward, and move on. We will continue our cooperative relationship and discussions with Bremerton, and our Commissioners feel it would be worthwhile to meet with members of Bremerton's City Council.

D4. Budget: Chief advised that in this year's budget we are scheduled to hire three (3) more firefighters in September. He recommends we delay the hiring for now, as he is not comfortable enough with the budget figures right now. He proposes that we delay the hiring at this time, but move forward with the plan as the budget numbers become clearer.

GOOD OF THE ORDER

- Commissioner Rogers invited everyone to come to the 10th annual picnic sponsored by the Kitsap County Fire Commissioners and Kitsap County Fire Chiefs on Saturday, July 11, 2009, at 3PM, at the home of Dave & Deedee Ellingson. RSVP to Commissioner Rogers.
- Commissioner Muhleman was approached by one of the Commissioners from North Kitsap asking if Central Kitsap Fire & Rescue would like to sell the Engine on loan to them, or make a trade.

ATTENDANCE:

Commissioner Ken Erickson	DC Paul Stewart
Commissioner Dave Fergus	Inspector Steve Jackson
Commissioner Bob Muhleman	FF Charlie Bratcher
Commissioner Mick McKinley	FF Steve Davison
Commissioner Ralph Rogers	HRM Susan Smith
Fire Chief Ken Burdette	PIO Theresa MacLennan
AC Jay Lovato	SA Karen Lunden
AC Roy Lusk	SA Carol Westby

NEXT REGULAR MEETING TO BE HELD ON MONDAY, JULY 13, 2009, 3:00PM, ADMIN BUILDING.

ADJOURNED AT 6:27 PM.

SECRETARY OF THE DISTRICT

CHAIRMAN

Minutes are not official until approved by the Board